

PINNACLE CONDOMINIUM ASSOCIATION

DLF CITY, PAHSE-V, GURGAON-122009

Tel: 0124-4228770

GUIDELINES FOR USE OF PARTY HALL

1. Use of party hall is for bonafide residents only.

2. Booking Charges: -

| | Timings | Booking Charges (Rs.) | Electricity/ Air Conditioning Charges (Rs.) | Furniture Charges | Security (Refundable) (Rs.) |
|----------|----------------------|------------------------------|--|--------------------------|------------------------------------|
| Full Day | 10.00 AM to 10.00 PM | 7000/- | 3000/- | 1500/- | 5000/- |
| Half Day | 10.00 AM to 03.00 PM | 3500/- | 1500/- | 1500/- | 5000/- |
| Half Day | 05.00 PM to 10.00 PM | 4000/- | 2000/- | 1500/- | 5000/- |

3. Security amount of Rs 5000/- to be deposited in advance along with booking charges. The amount will be refunded within a week after the party is over if there is no damage to the Properties/ furniture, otherwise it will be adjusted against the damages.

4. Loud/DJ music is not permitted. Soft music using music system can be played up to 2200 hrs. only.

5. For serving liquor, L-12A, License is to be obtained by the resident hosting the party. Pinnacle Condominium Association will not be responsible in case of action against the resident due to non-compliance, by the State Excise Department.

6. Resident booking the hall will be fully responsible for any damage in the party hall e.g. windowpane, plumbing items & electrical items etc.

7. A maximum of 70 guests are permitted, cars for guests attending the party will be parked in the visitor parking on the basis of first come first serve.

8. Only birthday / Grah pravesh / Small get together parties are permitted.

9. No cooking would be done in the Kitchen, only heating of pre-cooked food / snacks is permitted, heating is permit only with gas stove.

10. The premises are to be left clean after use, otherwise Rs.500/- will be adjusted from the security deposit against the cleaning of premises.

11. Power supply will be switched off at 11.00 PM, residents are requested to please wind up their function on or before it.

12. Additional lighting, in the landscape area/ club area is not permitted.

13. Party hall will not be given for the celebration of any Marriage/ large gathering etc.

14. Private DG Sets not allowed to give power in the complex.

15. Booking will be made on a first come first serve basis.

Booking Requisition

I _____ Resident of Apt# _____ Pinnacle agree to abide by the above guidelines. Kindly book the party hall on _____ from ____hrs to ____ hrs for the purpose of _____. I am enclosing cheque No. _____ of Rs. _____ towards non-refundable booking charges & AC Charges and Cheque No. _____ of Rs 5000/- towards security deposit.

(Signature of Resident)

Name: _____

Contact No. _____

Date: _____